4-H Hot Topic Recording (Source: Jeff Dick)...

If you were unable to join last Tuesday’s 4-H Hot Topics, I encourage you to view the recording:

http://carmenconnect.osu.edu/p1fr3skv59k/

Kirk and I covered topics such as 4-H Endowment Interest Distribution Process, 990N filing update, 4-H Volunteer/Member Card and Purchasing and Sale of 4-H Merchandise.
Best Wishes! . . .

to Robert Concitis who has accepted a position with the CFAES Fiscal Office. He will be leaving our ‘Business Office’ but not moving too far away. Congratulations. We’ll miss your travel expertise.

Reminder for Bi-weekly Paid Employees (Source: Amy Burns) . . .

As you may remember from previous benefit communications, staff paid bi-weekly now have health and welfare deductions taken from 24 pays instead of 26 pays. For two months during the year, the bi-weekly pay schedule contains three pays during the month. Health deductions will not be taken from the third pay. This includes deductions for medical, dental, vision, flexible spending, short-term disability, voluntary group term life and dependent group term life insurance. This also applies to PHA/PHS for these pay periods.

April is the first month to contain three biweekly paydays, so we wanted you to be aware no deductions will come out of the upcoming April pay. Specific benefit questions should be directed to OHR customer service at 614.292.1050.

NACAA (Source: Emily Adams) . . .

First Timer’s Webinar:
If you were not able to join the NACAA First Timer’s webinar, you may view the recording at https://meetings.rutgers.edu/p7kl6dngi0v/. This year’s Annual Meeting and Professional Improvement Conference (AM/PIC) will be July 24-28 in Little Rock, Arkansas. If you attend a conference for the first time within your first 10 years of service, there is no fee for registration.

Registration:
Registration is available at http://www.nacaa.com/
Registration after May 15 will include a $100 late fee.

Happy April Birthdays …

- April 5  Kim Herman – Program Coordinator, Williams County
- April 7  Alan Sundermeier – Educator/Director, Wood County
- April 16  Jim Brenizer – Program Assistant, Lucas County
- April 17  Donna Green – Educator, Erie County
- April 20  Patrice Powers-Barker – Educator, Lucas County
- April 23  Bernie Stephens – Program Assistant, Seneca County
- April 26  Chris Brubaker – Office Associate, Henry County
- April 26  Jayne Roth – Educator, Wood County
- April 26  Ann Witte – Program Assistant, Henry County
- April 28  Melissa Welker – Educator, Fulton County
Signature Program Proposals Due (Source: Ken Martin) . . .

If you are considering submitting a signature program proposal, the completed proposal must be submitted online at the Signature Program online RFP site [http://go.osu.edu/SPrfp](http://go.osu.edu/SPrfp). Proposals are due May 1, 2016. You are also required to download and complete the “Signature Program Logic Model Worksheet” outlining/identifying program goals and objectives, inputs, outputs, and outcomes ([http://go.osu.edu/SPlmw](http://go.osu.edu/SPlmw)). You will be directed to upload this completed logic model worksheet pdf with your online proposal.

The submitted proposals will be forwarded to Administrative Cabinet and to the Signature Program proposal review committee for review. A copy of the Signature Program Guidelines are located at [http://go.osu.edu/SPguidelines](http://go.osu.edu/SPguidelines).

BuckeyePass Multi-factor Authentication Coming to Financials (Source: Ric Hunter) . . .

Ohio State is committed to protecting our institutional and personal data. Over the past five years, phishing and identity theft crimes have increased in the higher education sector. As a result, Ohio State Enterprise Security is excited to announce a new multi-factor authentication service, BuckeyePass. This new BuckeyePass service will be powered by Duo Security, and is separate and independent from your university password. Your university password will NEVER be shared with Duo. Beginning Sunday, May 15, several systems including PeopleSoft Financials and eMaterials will require BuckeyePass to authenticate. You can enroll anytime in the next few weeks at [http://buckeyepass.osu.edu](http://buckeyepass.osu.edu).

Blog Links . . .

- CFAES Weekly News Digest – [http://u.osu.edu/cfaesadmin](http://u.osu.edu/cfaesadmin)
- Extension Director, Roger Rennekamp – [http://u.osu.edu/conspectus/](http://u.osu.edu/conspectus/)
Discontinuation of Apple QuickTime (Source: Matt DeVore)

Apple has announced they have discontinued support for Apple QuickTime on Microsoft Windows which means they will no longer provide updates to patch vulnerabilities. The Department of homeland Security’s U.S. Computer Emergency Readiness Team (US-CERT) and Apple are urging anyone who has QuickTime on a Microsoft Windows platform to remove the application immediately.

In most cases, QuickTime is not an important application and users won’t notice whether they have it or not. However, if there are mission-critical cases in your environment which required the use of QuickTime on Windows, please contact CFAES Information Security Officer Rob Clifford (clifford.158@osu.edu) so we can explore alternatives or compensating controls to protect these systems and the business needs they serve.

Our Information Technology Services team has established a strategy to automatically remove QuickTime from the Windows platform on the Columbus and Wooster Campuses but manual intervention may be required at the Extension and outlying Agricultural Research sites. The removal of QuickTime on windows is scheduled to begin Wednesday, May 4, 2016. In the meantime, IT Services staff will also be reaching out to some of you directly to discuss any concerns and remove QuickTime manually.

innovateExtension April 28 Webinar (Source: Jamie Seger)

We are excited for you to join us on May 12 for innovateExtension (and May 11 for those attending innovateOSU)! Join us next Thursday, April 28 for a pre-event Creative and Innovative Thinking webinar led by Beth Flynn from the OSU Leadership Center. Details are below:

**When:** April 28 – 9:00am – 10:30am  
**Where:** [http://carmenconnect.osu.edu/innovateextension/](http://carmenconnect.osu.edu/innovateextension/)  
**Why:**
- Come together with other innovateExtension participants and get prepped for May 12.
- Beth Flynn will lead an engaging training on Creative and Innovative Thinking.
- The Ed Tech Unit will provide need-to-know-info for the day of the event, and have time for Q&A.
- Meet our team coaches!

We look forward to seeing you online next Thursday as we officially kick-off the countdown to innovateExtension!
OSU Extension is offering several additional county website training sessions in May located around the state. Each county website user must be trained before you have access to update your county site. Training includes Drupal-specific instructions, as well as a broad overview of the site and overall expectations for content on the county sites.

The additional sessions will be held:

- May 16 (Mon) – Wooster, Research Services building
- May 18 (Wed) – Bowling Green, Northwest Region office
- May 24 (Tues) – Springfield, Clark County office
- May 25 (Wed) – Caldwell, Southeast Region office
- May 26 (Thurs) – Piketon, South Centers computer training lab

Hands-on training will be held in the morning (9am-noon) at each location. Computers will be provided for the training; we preload information on our computers for your use during training.

Although the training sessions are designed for individuals who have not been trained to date, we still have some room available and previous trainees are welcome to sign up for a refresher. **The sessions will be filled on a first come, first-served basis.** There is no charge for the training session. Lunch will **not** be provided.

A work session/time for Q&A will be held from 12:30-2pm. Those who are trained in the morning AND anyone else who has specific questions and wants in-person assistance may attend.

**If you want to register for one of the training sessions, contact Bonnie Scranton (scranton.9@osu.edu) by May 2.** If you expect to stay or stop by for the work session/Q&A, please let Bonnie know that as well, so we can plan accordingly.

**Note:** A county website training session in Columbus will be held on June 16 (12-3pm – Kottman Hall). You also need to contact Bonnie to register for this class.