These two photos display our 2015 Ottawa County 4-H Awareness Team. The pictures were taken at RC Waters Elementary School in Oak Harbor, Ohio.
On April 23, 2015, the authors of the Ohio 4-H Quilt Book “Quilting the Best Better”: Joanne Kessen, Rita Trumbull, Sarah Wensink, and Jennifer Morlock presented this publication to the Wood County Commissioners. This project book, along with “You Can Quilt”, was based on the experiences of working 4-H members in Wood County. Special thanks to Commissioners Jim Carter, Doris Herringshaw, and Joel Kuhlman for your continued support of 4-H.

The OSU Health Plan Offers Educational Programs . . .

The OSU Health Plan offers educational programs to benefits-eligible faculty and staff as a service of Your Plan For Health. Classes (on-site and webinars) are offered on various days and times throughout the week. A small sampling of upcoming classes include: Coping with Workplace Change, Infant Safe Sleep, Benefits of Hope, and What Do I Do When Someone I Love Has a Mental Illness. New classes are added regularly and posted online with class descriptions. -- > To learn more, visit osuhealthplan.com/classes-and-events/health-and-wellness-classes

Cindy Torppa’s Schedule for April 27 – May 1

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<th>Monday:</th>
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<td>Tuesday:</td>
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<td>Ashland Co. PM</td>
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Over two hundred 4-H members and volunteers recently gathered at the Wood County fairgrounds to participate in a community service/scavenger hunt entitled Ready, Set, 4-H. Members gathered donations and 50% of the money raised was given to the new barn fund and covered horse arena fund, and the remaining 50% was donated to a charity of the club’s choice in their communities.

On April 19th, nineteen clubs gathered at the fairgrounds and traveled through the scavenger hunt. Each clue led them to numerous activities including milk jug bowling at the dairy barn, stick horse riding in the horse arena, and swine and sheep “balloon” showmanship in the beef barn. To finish off the event everyone gathered together and enjoyed line dancing and the announcement that over $2227.00 in donations was raised.

Other organizations clubs selected for donations included the Wood County Human Society, Project Linus and the Northwest Ohio Hospice Center. A display of the program will be exhibited at the Wood County Fair this summer.
Campus Campaign Deadline . . .

Thank you to all who have participated in this year’s Campus Campaign. If you haven’t done so and would still like to participate, you have until April 30. More details about the CFAES effort can be found at:


Current participation rates by Campus Units can be viewed here.

Save the Date:  OSU Extension New Employee Welcome Festival . . .

October 22, 2015, at the 4-H Center

Again this year we need your help to showcase the various departments, units, programs, and associations that are important partners contributing to the success of new employees within OSU Extension.

Units/groups represented at past Welcome Festivals include:

Program areas – 4-H, CD, ANR, FCS
Professional Associations – JCEP & CES
OSU Leadership Center
CFAES Finance Office
Program Development and Evaluation
Diversity Catalyst Team
CFAES Communications
eXtension
OSUE EdTechs
CFAES Government Relations
OSU CARES
CFAES Staff Advisory Council
Buckeye Wellness Innovators
Human Resources

Your involvement is crucial to the success of this important networking experience for new OSUE employees.
Mark your calendars to be a part of this fun event!
More details and registration information to come as the event gets closer.
The Business Office mailed a few items out today in county or campus mail that may affect your unit. Please read below and watch for paperwork coming to you if applicable.

For All - 2015 Ohio State Conflict of Interest Disclosure
Yesterday, Provost Joseph Steinmetz sent out an email regarding the 2015 Conflict of Interest Disclosure (e-COI). Many CFAES employees received this email and must complete the e-COI. There is a new travel section added this year which has caused uncertainty and confusion. This question is only asking about travel which was reimbursed to you by an outside entity, external to OSU. If your travel was submitted for reimbursement through OSU or OSP, this does NOT qualify to be included on your e-COI.

Questions: LeMaster.124@osu.edu or 614-292-6470.

For CFAES eReports Reconcilers that submit through the Columbus Business Office PO Closure Report mailed
Annually, the Business Office reviews unused purchase orders. A list of POs that are expired and have had no activity since March 2014 was mailed to the appropriate units in county or campus mail. We will be closing these POs effective 5/31/15 unless we hear back from you. This helps to alleviate the encumbrance on your funds, reduce the University’s liability, and keeps your eReports clean.

Questions: Michel.5@osu.edu

For Extension County Units
Volunteer Insurance Letter and CIMA invoice mailed
Purchasing insurance coverage for volunteers is required by OSU Extension and includes all volunteers, not just 4-H.

Extension Administration will be supporting 50% of the membership fees, surplus lines tax and personal liability coverage.

The membership fee for 2014-2015 is $95 per office and personal liability coverage is $2.00 per volunteer. There is a required surplus lines tax of 5% of the liability coverage as well.

Please send this completed letter and adjusted volunteer numbers to the Business Office by 5/29/2015.

Questions: Michel.5@osu.edu
For Extension eReports Reconcilers, Orgs 55xxx and 57xxx
Fund Maintenance Letters
Annually, we are required to review funds and close unnecessary funds to limit the University’s exposure to fraud. We are also required to report on inactive funds and those with a negative balance and to resolve issues with funds as needed. If your unit has any of these situations you will be contacted regarding the use of the fund numbers. A reply is requested no later than 5/29/2015. Note that not all units will be contacted, only those with zero dollar, unused or negative balance funds.

Questions: Buxton.65@osu.edu

Dependent Eligibility Update (Source: Laura Keesor) . . .
It has been brought to our attention the vendor contracted by the University to manage the Dependent Eligibility Verification process (Xerox HR Solutions) is behind in processing the submissions that have been sent to them.

We understand that several employees have reported receiving duplicate emails from Xerox asking for paperwork which they had previously submitted. We also understand that when employees call to confirm receipt of previously submitted documentation the hold times to the Xerox Customer Service Center have been long.

We apologize on behalf of the University if you have been impacted by this process. University HR has suggested that you fax your paperwork to Xerox at 201-633-7381.

For further questions: Xerox HR Solutions, 1-877-248-1595
OSU Office of Human Resources, service@hr.osu.edu or 614-292-1050/1-800-678-6010