Be One in a Million Hearts . . . Million Hearts Week is February 9-13
Give the people you care about the best gift on Valentine’s Day – a commitment to making just one healthy lifestyle change. Million hearts is a national initiative to prevent one million heart attacks and strokes by 2017. In support of this effort, Ohio State is offering free biometric health screenings to all faculty and staff (including spouses/SSDP currently on an OSU health plan). Other offerings will include educational events, heart healthy snack demonstrations, medication reviews with a pharmacist, and stress management techniques. Help prevent one million heart attacks and strokes! For more information, including event times and locations, visit http://linktohealth.osu.edu
Ohio State’s Chief Wellness Officer Dr. Bernadette Melnyk Challenges your team to walk 1,000 miles!

As a part of the National Wellness Challenge, The Ohio State University will be competing against other institutions across the country. Ohio State faculty/staff and their S/SSDPs can participate by forming teams of four to 12 people and logging weekly mileage.

Teams that achieve 1,000 miles by February 27 will be entered into a drawing to win the following prizes: a catered lunch for your team, a semester long RPAC or Faculty and Staff Fitness Program membership for all team members, or lunch with the university CWO, Bern Melnyk.

Create a team, put on your walking shoes and get moving! See yp4h.osu.edu for more information and to join the challenge.

W-2 Form Information . . .

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If you’ve signed up for online access to your W-2, your tax form is available from w2express.com/. For everyone else, your paper copy should have been mailed Saturday (1/31). For instructions on how to sign up for the online system, visit controller.osu.edu.

Open House – Library and Student Success Center . . .

Please join us for the open house for the CFAES Library and Student Success Center on Friday, February 20 from 3-5 p.m. Check out the dynamic new spaces for study and collaboration and learn about the services being offered in the center. Please RSVP to http://go.osu.edu/ssc-open-house by Friday, February 6.

Happy February Birthdays…

- February 1 Dale Ricker – Program Specialist
- February 2 Susan Zies – Educator, Wood County
- February 9 Anita Moffett – Program Assistant, Sandusky County
- February 11 Pam Kurfiss – Office Associate, Fulton County
- February 14 Kelly Milewski – Program Assistant, Lucas County
- February 16 Lisa Cook – Office Associate, Wood County
- February 18 Laura Rohlf – Program Coordinator, Henry County

Cindy Torppa’s Schedule

- February 2 Virtual
- February 3 Crawford
- February 4 Ohio State House
- February 5 Campus
- February 6 Region Office
To request a review for promotion (Ed III or Ed IV) or request an untenured assistant professor faculty appointment, please submit your letter of request to Ken Martin, Department Chair, 2120 Fyffe Road, Room 3, Ag Admin Building, Columbus, OH43210 or email the letter to: martin.1540@osu.edu. The letter must be received no later than midnight March 2, 2015. Educators submitting a letter will receive a confirmation email along with additional instruction regarding submission of the dossier materials for review. Educators seeking a promotion are required to submit a Research in View dossier report for review by the Administrative & Professional Promotion Committee in the spring. Educators requesting an untenured assistant professor faculty appointment are required to submit a Research in View dossier report to be reviewed in the fall by the Promotion & Tenure Committee. Based on the 2015-2016 Administrative & Professional Guide for Promotion, candidates will have the primary responsibility for preparing a dossier documenting his or her accomplishments using the outline provided by OSU Extension. Candidates must submit a letter of request to the Department Chair in the spring and provide a dossier for review by the A&P Promotion Committee. The candidate is strongly encouraged to have their dossier reviewed by their immediate supervisor prior to the spring submission. The final dossier is due in the fall. Candidates are evaluated by the A&P Promotion Committee with respect to assigned duties, considering the record of performance in meeting the criteria outlined in the promotion guidelines. For your reference, review the A&P Educator Guide for Promotion located at:


Should you have additional questions, you may contact your immediate supervisor, A&P Committee Chair, Eric Barrett, barrett.90@osu.edu or Ken Martin can be reached at 614-292-8793, martin.1540@osu.edu.