The latest issue of the Communiqué is now available at
http://extension.osu.edu/communique

Topics include:

- Reflections on a Career: Honoring Keith Smith
- New Extension Event Coordinator announced
- Human Resource’s loss is the Business Office’s Gain
- New Human Resources Team Member on Board
- Qualtrics – New Online Survey Tool Now Available
### Happy July Birthdays …

- **July 1**  Mona Lisa Hoffman – Program Assistant, Putnam County
- **July 2**  Amy Palm – Office Assistant, Huron County
- **July 5**  Jason Hedrick – Educator/Director, Putnam County
- **July 7**  Sue Miklovic – Program Assistant, Wood County
- **July 9**  Jenny Schuab – Program Coordinator, Hancock County
- **July 22**  Barbara Crawford – Office Associate, Crawford County
- **July 24**  Katie LaPlant – Educator, Ottawa/Sandusky Counties
- **July 25**  Robbi Sigler – Educator/Director, Wyandot County

### Dependent Tuition Assistance  Source: on Campus Today) . . .

Enroll for autumn term dependent tuition assistance. Ohio State offers eligible employees and their dependents the opportunity to advance their education at Ohio State. For dependent tuition assistance, applications must be submitted each term. Autumn 2015 term enrollment window opens today (6/29) and closes Friday (8/28). Faculty and staff can apply online using Employee Self Service at https://webauth.service.ohio-state.edu/idp/Authn/Stateless or paper applications. For more information, visit go.osu.edu/tuitionbenefit. Contact: HR Customer Service Center at 614.292.1050 or service@hr.osu.edu

### Treasurer, State of Ohio’s Speaker’s Bureau  Source: Nancy Stehulak) . . .

Ohio State University Extension has been invited to become a member of the Treasurer, State of Ohio’s Speaker’s Bureau. For our FCS Educators, you will be receiving a survey shortly that asks about your interest in serving in this capacity across the state of Ohio. If we have programmatic people who are also interested in becoming part of this team, please email me directly about your interest at stehulak.1@osu.edu.

### Communications Request Source: Martha Filipic) . . .

CFAES Communications is interested in writing more news releases on how the college, including Extension and OARDC, is addressing food and hunger issues. If you are working on anything related to relieving the burden of food insecurity — in Ohio or elsewhere — and have a story to tell, please contact me by July 9. Afterwards, our team will sift through your ideas and follow up in the coming weeks and months.

If you’re not sure a project fits, contact me anyway. We would rather have too many ideas than not enough. If you know of someone in the college doing such work who’s not on the Extension-misc. listserv, please forward this to them. I look forward to having my email inbox inundated at filipic.3@osu.edu. Or if you prefer, call me at 614.292.9833.

### Cindy Torppa’s Schedule for June 29 – July 3

- **Monday:** RD Meeting
  - Columbus
- **Tuesday:** Region Office
- **Wednesday:** Vacation ?
- **Thursday:** Vacation ?
- **Friday:** Holiday
As you may have heard by now, The Ohio State University has contracted with Qualtrics, one of the leaders in online survey software products, for provisioning surveys for classes and research at the university. If you have a subscription to another online survey tool, you must provide a business case for continued use before renewing your subscription. The CFAES LimeSurvey service is open-source software and is not affected by the Qualtrics agreement.

Any faculty or staff member (or Ohio State student) may use Qualtrics by setting up an account. Read the knowledge base (KB) document published by the Office of the Chief Information Officer about how to log in for the first time: http://ocio.osu.edu/KB04697. Pay special attention to the first-time log-in instructions if you have an existing Qualtrics account. The URL is http://osu.qualtrics.com.

When you first log in, you will be given a “student-trial” account, which you will need to “upgrade” to a “standard” account to be able to use all the features available. Please read the KB document on how to use upgrade codes: http://ocio.osu.edu/KB04699. You will need to email cfaes-ithelp@osu.edu to obtain the upgrade code.

Once you have set up your account and are logged in, check out the many “how-to” videos at Qualtrics University by clicking on the “Helps and Tutorials” button in the upper-right corner of your screen. A nice available feature will be the ability to collaborate on surveys across the university. Read the KB document on how to collaborate with colleagues: http://ocio.osu.edu/KB04706.

Do you need help constructing an online survey or would you like advice from an evaluation professional? Make a request of the OSU Extension Program Development and Evaluation (PDE) unit at http://go.osu.edu/SurveyRequest.

What happens to your SurveyMonkey account when it expires? The PDE unit has some experience in this area. If you had one of SurveyMonday’s professional (paid) plans, your account will revert to the BASIC (free) plan when your subscription expires. Best practice is to export your data for important surveys BEFORE the expiration date of your paid subscription. Be warned that people can still respond to any surveys that are active (even with the BASIC plan)! You will want to close your active collectors, because you will not be able to export data from these surveys after your paid subscription expires. You will only be able to VIEW the first 100 responses to your surveys when your account reverts to the basic plan. You WILL be able to continue to view your surveys after your account reverts to the basic plan, whether or not the surveys are “closed.”
Have you found yourself wondering about what information has come out of the VP Conversation on the Future?

The infographic below concisely summarizes our efforts with the VP Conversation and has been shared at all of our recent conversations. We encourage you to explore the information found at the links below. We feel that you will likely find something that interests you and that can be utilized in your work.

There are still ways for you to get involved in the conversation.
- A CarmenConnect Conversation on June 29th, 1:00 - 2:00 pm
- A survey open to everyone (including clientele and volunteers) that replicates the process of the many face to face conversations

More information regarding these options will be sent in separate emails.

Live Links

VP Conversation Webpage: https://go.osu.edu/OSUEFuture

17 Descriptors: https://go.osu.edu/17trends

Descriptor Research Papers: https://go.osu.edu/forecastingohio2035

3 Scenarios: https://go.osu.edu/3futures

Graham Cochran & Beck Nesbitt
Co-Chairs
VP Conversation
If you have an interest in bringing the Ohio Certified Volunteer Naturalist program to your county but aren’t sure if you have the resources to manage another volunteer service program, we encourage you to take another look at the OCVN program. You can find more information at ocvn.osu.edu. We have heard from many of our colleagues in the counties that they would like to offer the 40 hour OCVN education program but are not able to handle the additional work load of managing volunteers, so we have modified the program delivery options to make it possible for a county Extension office to offer the training in partnership with a local park district, nature center, arboretum, etc. without taking on additional volunteer management responsibilities. We’re calling this “Option 1”. Counties opting for Option 1 will help coordinate planning and delivery of the 40-hour educational program, but individuals completing the program would then become volunteers with the partner organization, NOT with OSU Extension. The State OCVN Program leaders (Anne Baird and Joe Bonnell) will take responsibility for certification and recertification of these volunteers.

We are also in the process of purchasing an online volunteer management system that will make it easier for OCVN participants to track their volunteer service hours and advanced training online and print their certificates when they reach the required service hours, thus alleviating much of the administrative work that is currently managed at the local level. So, if you are interested in bringing the OCVN program to your county, but prefer to limit your involvement to hosting the 40 hour education program, we invite you to join us for an orientation to hosting the program on July 7 at the Stratford Ecological Center in Delaware County from 9 AM – 4 PM. The program will address what you need to know to host the program, including program design and delivery, best practices for combining field and classroom work, evaluation, and working with partner organizations.

Please RSVP to Mary Slyby (slyby.5@osu.edu) right away. No cost if you bring your lunch; if you would like to order lunch please see menu below and include what you would like in the RSVP. You can bring cash or check the day of the program for the lunch. All other questions about the orientation or OCVN program in general can be directed to Anne Baird at baird.41@osu.edu.

Lunch options:
$7 lunch special – your choice sub and two sides
Subs on white or wheat (chicken salad, ham salad, tuna salad [when avail.], Italian, ham/cheese, three cheese, salami, veggie wrap)
Sides: chop salad, potato salad, or pasta salad, cup of soup or piece of fresh fruit
Beverages are Coke products