Ohio State University Extension

Northwest Region Touchpoint
March 23, 2015

Student Hires and Hours (Source: Amy Burns) . . .

I wanted to remind you, as we are getting ready for summer, of the rule from University HR regarding the number of hours student employees may work:

During a semester, student employees (regardless of being an OSU student or not) may only work a maximum of 28 hours.

During a non-school periods, student employees (regardless of being an OSU student or not) may only work a maximum of 38 hours.

The student employee may not exceed 38 hours in a week.
Draft Letter to Landowner Regarding Insurance... 

Below is the verbiage to be used when using landowner’s property for programs. It can be put on OSU letterhead that insures the landowner for hosting an OSU program. The letter should be signed before the program date.

Dear [Landowner],

Thank you for permitting participants in the Ohio State University Extension [Name] program to access your property for purposes of conducting a nature walk on [date(s)]. Should you know of any condition on your property that may be hazardous or that you wish the [Name] program to avoid, please let me know prior to [date of program]. In consideration for granting such access, you are hereby named as an additional insured on the Ohio State University’s program of insurance for purposes of this activity. You may access evidence of our insurance information by going to [link].

We appreciate your support of the Ohio State University Extension program.

Sincerely,

[Educator]

Cindy Torppa’s Schedule for March 23 - 27

- March 5  Vicki Roth – Program Assistant, Henry County
- March 17  Jenny Morlock – Program Assistant, Wood County
- March 22  Kris Simpson – Program Assistant, Huron County
- March 23  Beth Brown – Office Assistant, Richland County

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On April 2, faculty and staff can attend Sexual Harassment Policy Basics, a workshop dedicated to university policies and procedures related to sexual harassment. This training opportunity is open to all Ohio State employees who are interested in learning more about the university’s sexual harassment policy.

Employees can register for the training through the last offering on this website: [link].
Grant Writing Workshop (Source: Ken Martin). . .

Farmers Market & Local Foods Promotion Programs

Grant Writing Workshop

The Regional Rural Development Centers in cooperation with the USDA Agricultural Marketing Service (AMS) has developed workshop materials and resources focused on improving the funding success rate of applicants to USDA AMS grant programs, specifically the Farmers’ Market Promotion Program (FMPP) and the Local Food Promotion Program (LFPP).

Ohio, through the NCRCRD and OSU Extension, is participating in this project and offers the following training program to assist individuals and organizations in their efforts to secure AMS resources to further the provision of local foods.

April 6, 2015 4:00 p.m.-8:00 p.m.
The Nationwide and Ohio Farm Bureau 4-H Center
2201 Fred Taylor Drive, Columbus, OH 43210

Register Online

http://go.osu.edu/LocalFoodsGrantWriting
Wood County Extension hosted their annual Women in Agriculture Program last Friday at Nazareth Hall in Grand Rapids, Ohio. Keynote Speaker was Carrie Mess, aka Dairy Carrie. Mess is a Wisconsin Dairy Farmer and blogger, and she encouraged participants to become “advocates” for their Farms. At the conclusion of her presentation, Mess challenged participants to try one or two things each week. She encouraged participants to post something about agriculture on one or more social outlets such as Facebook or Twitter. (Participants were already posting comments by the end of her presentation!) Her second request was to approach someone in a grocery store and thank them for being a customer of a product they are producing. She learned this from her father-in-law; she saw him do this in a grocery store and it made an impact!

In all, 17 counties in Northwest Ohio were represented, and there were 157 women in attendance at this one-day workshop. Legislators State Senator Randy Gardner, State Representative Tim Brown, Wood Count Commissioner Doris Herringshaw and Seneca County Commissioner Holly Stacy were also present at the conference. In addition, Dr. Bobby Moser and Dr. Cindy Torppa also attended.
Employees in your unit may soon be receiving a Dependent Eligibility Verification packet asking them to verify their dependents’ eligibility to receive health care benefits through Ohio State. Xerox HR Solutions is expected to mail packets to 6,900 employee home addresses today.

The Ohio State University is committed to offering high-quality health care coverage while being good stewards of its resources by managing costs of its benefits programs. To ensure that benefits are being appropriately allocated those who are eligible, the university requires all employees to verify their covered dependents’ eligibility. The 6,900 Ohio State employees who have not yet verified their dependents’ eligibility are being asked to do so by April 18, 2015.

What you need to do:

√ If affected employees have not received a packet by March 24, they should call Xerox’s Helpline at 1-877-248-1595, Monday through Friday from 8am - 8pm or Saturday from 9am - 2pm (EST).

√ Direct employees to the FAQs at: http://hr.osu.edu/benefits/hb_dependentcertification.